Collection Policy for Portuguese language and literature, including Brazil and Lusophone Africa

1. Overview
This policy is informed by the Bodleian Libraries Collection Management Policy and supporting documents.

1.1 General coverage of subject
Library resources for the study of Portuguese language and of the literatures of Portugal, Brazil and Lusophone Africa are primarily located in the Taylor Institution on St. Giles’. The Taylor Institution Library is the major source of research material in Oxford for the study of these subjects.

The Taylorian houses two main collections; the Teaching Collection and the Research Collection. Besides literary texts, often in numerous editions, good provision is made of critical studies, reference books, bibliographies, dictionaries, encyclopaedias, linguistic atlases, and memoirs. There are also sections on palaeography and bibliography. All unique material formerly housed at the Instituto Camões Centre Library is now incorporated into the Taylorian collections. See point 4 for details.

The Bodleian Library also houses material relating to the study of Portuguese language and of the literatures of Portugal, Brazil and Lusophone Africa, including some early works.


1.2 Legal deposit
Material relating to Portuguese language and of the literatures of Portugal, Brazil and Lusophone Africa received via legal deposit is housed in the bookstack of the Bodleian Library. There is no open shelf location for this material in the Bodleian. Readers may also find that some legal deposit material which has particular relevance has been transferred to the Taylorian and is on open access. However, all legal deposit material, regardless of location, is currently for reference use only and may not be borrowed.

At midnight on 5/6 April 2013, new legislation came into force allowing the Bodleian Libraries and the other Legal Deposit Libraries in the UK and Ireland, to access electronic books, articles, web pages and other electronic documents published in the UK. The 2013 Regulations are being implemented gradually over several years, as the Legal Deposit Libraries agree collectively to accept electronic versions from each UK publisher.

1.3 Electronic resources
Electronic resources for the study of Portuguese language and literature include electronic journals, bibliographic and full text databases. In consultation with the Portuguese Sub-Faculty, the subject consultant reviews subject-specific subscription databases on a regular basis. Free scholarly resources are also evaluated and added to the resource provision if appropriate. These resources can be accessed via OxLip+. Examples of e-resources for Portuguese studies are MLA International Bibliography and JSTOR.

1.4 Languages
The language and literature collections include works in and about Portuguese as spoken across the Lusophone world.

2. Teaching Collection
The Teaching Collection supports undergraduate and taught postgraduate courses in Portuguese language and the literatures of Portugal, Brazil and Lusophone Africa.

2.1 Core texts
Books are selected in line with the syllabus and recommended authors. Key texts on reading lists are made available, in multiple copies where possible. Where reading list titles are out of print, every effort is made to purchase second-hand copies. Circulation statistics are also used to identify popular titles in order to purchase extra copies. If an ebook version is available this will be considered for purchase.

2.2 Reference material
Good provision is made in the reference room of the MLF of encyclopaedias, dictionaries and grammars for the study of European and Brazilian Portuguese.

2.3 Audiovisual material
There is a large collection of films from Brazil (see Film Studies).

3. Research Collection
The Research Collection of the Taylor Institution Library includes material on the language and literature of Portugal, Brazil and Lusophone Africa, and has particular strengths in the medieval and contemporary periods.

2.1 Research monographs (individual)
In the first instance, the Library aims to collect material in support of the research of graduate students, postgraduate researchers and the current Sub-Faculty of Portuguese, as well as ensuring good provision across a wide range of topics to meet future research needs.

The majority of material is on open access in the main stack and may be borrowed. Undergraduates are not permitted to enter the stack, but may request and borrow items if necessary.
An increasingly large volume of Taylor material is housed in offsite storage facilities. New material is sent offsite unless it is considered a key work or has been specifically requested by a reader.

2.2 Journals
The Library holds approximately 15 journal subscriptions covering the languages and literatures of peninsular Portugal and Brazil. Electronic access is considered a high priority. Effort is made to limit unnecessary duplication with journals received by the Bodleian via legal deposit.

2.3 Reference material
The Italian, Portuguese and Hispanic reading room houses a large collection of Portuguese and Brazilian dictionaries on open shelves, from general to specialist topics as well as bi- and monolingual editions. Literary histories, bibliographies, reference grammars and manuals, and catalogues of libraries with important Portuguese studies collections are also purchased.

4. Special Collections

**Instituto Camões Collection**
The Instituto Camões collection comprises materials relevant to Portuguese Studies. Strengths are in historical materials, and history of the Portuguese discoveries/expansion. Some of the material is unique in Oxford. The collection comprises donated material. All unique material has been incorporated into the Taylorian collections. Duplicates may be found at the Instituto Camões, based in 41 Wellington Square.

**Martin collection**
Given to the Library in May 1895 by Miss W.M. Martin of Newland Hurst, this collection consisted of 777 titles in 1178 vols. Spanish titles predominate, but Portuguese is also substantially represented. The collection is only partially kept together.

5. Subject coverage of purchased material
As with other language specialisms, the volume of useful material received via legal deposit is smaller than in other subjects. As such, purchased material makes up a large percentage of the Taylorian Portuguese collections (excluding donations and transferred legal deposit material).

The following table details the subject coverage of purchased material selected for the Taylor Institution Library.

<table>
<thead>
<tr>
<th>SUBJECT COVERAGE</th>
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<tbody>
<tr>
<td>literature</td>
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<td>works of fiction</td>
<td>literary criticism</td>
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<td>drama</td>
<td>literary theory</td>
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<td>poetry</td>
<td>biography and memoir</td>
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<td>encyclopaedia</td>
<td>paleography</td>
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<td>bibliography</td>
<td>intellectual life</td>
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<tr>
<td>history</td>
<td>religion</td>
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<td>culture and society</td>
<td>philosophy and aesthetics</td>
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<tr>
<td>language</td>
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<tr>
<td>history of the Portuguese language</td>
<td>linguistics</td>
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<tr>
<td>linguistic atlases</td>
<td>dictionaries and grammars</td>
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6. Name of subject consultant(s) responsible for collections
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